

## Downloading and reading electronic books (ebooks) at the Institute of Technology Carlow

Staff and students of the Institute of Technology Carlow can make use of the online facilities provided by the library to download and read electronic books. Two sources of ebooks are available:

Mylibrary

Ebrary

Both services are accessible via the online library catalogue, (<http://www.library.itcarlow.ie/>). Before starting to make use of the download option from either service, it is necessary to complete the following steps:

- (1) Download and install a copy of Adobe Digital Editions (ADE)

Please note the minimum requirements for running ADE:

<http://www.adobe.com/products/digitaleditions/systemreqs/>

– to install:

- Go to <http://www.adobe.com/products/digital-editions.html>
- Select the Install Now> link
- On the next screen select whether the Windows or Macintosh  
left mouse click on Install.
- And then Run
- Click on Next to accept the ADE Components to Install prompt.
- Click on Install on the next screen prompt to start installation.

(2) Register for the Mylibrary and Ebrary ebook services.

(a) For Mylibrary, go to [http://0-](http://0-lib.mylibrary.com)

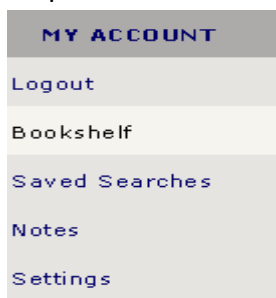
[lib.mylibrary.com](http://0-lib.mylibrary.com) [www.library.itcarlow.ie/home.aspx](http://www.library.itcarlow.ie/home.aspx)

and select the Create An Account link on the left side of the page – a valid email address has to be input to generate an account.

(b) For Ebrary go to <https://site.ebrary.com/lib/itcarlow/login.action> and select the Create An Account link. Input the required details, make sure that the Terms of Service agreement box is ticked and left mouse click in the Create New Account button.

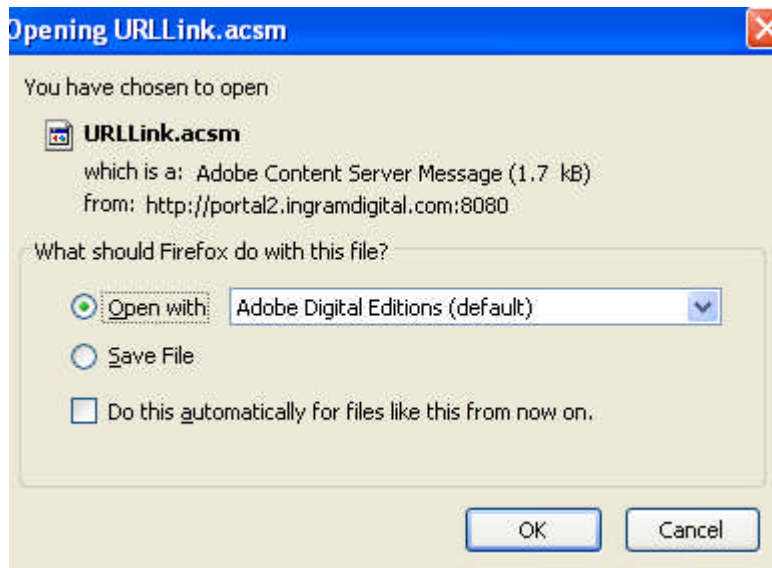
(3) Downloading and reading books in Mylibrary

(a) Search for required title(s): note that not all titles in Mylibrary are available for download. Books that can be downloaded will display the **Add to bookshelf »** link. Left mouse click on this link to select the book for downloading. A prompt to sign into My Account will be displayed – enter the required Mylibrary account details. Highlight the My Account heading and then the Bookshelf option in the drop-down menu:



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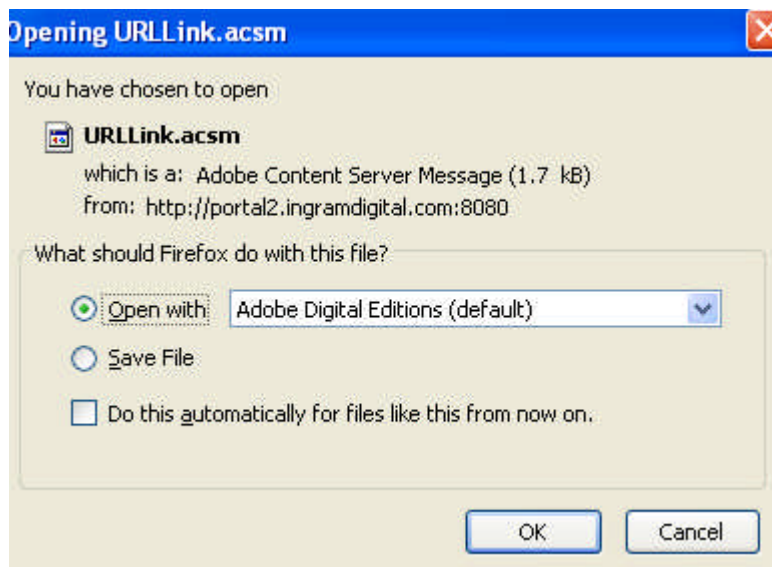
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#### (5) Troubleshooting

If any problems are encountered with downloading books into Adobe Digital Editions, it is recommended that the ADE software is uninstalled, and that the My Digital Editions folder and subfolders, (found in the Windows My Documents folder), are deleted, and that a fresh installation of ADE, as described in (1) above, is made.

Further information about ADE can be found at:

<http://www.adobe.com/support/digitaleditions/>

and

<http://www.adobe.com/products/digitaleditions/faq/>

Please note that although IT Carlow will attempt to offer advice to resolve any issues with downloading ebooks onto personal PCs or Laptops, as there is a huge variety in PC configurations, this assistance can only be of a limited nature.